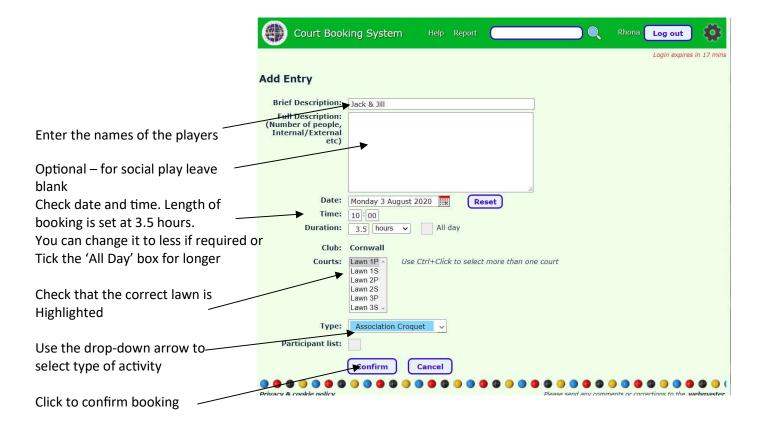
## A Brief Guide to booking a Lawn

The 3 lawns are divided into 2 half lawns each. Where the lawns have not been set up for half lawns one half will be blocked out with the heading 'No half lawns' and these are only available for full lawn play by clicking in lawn 1P, 2P or 3p. In the image below lawn 3 has been set up for half lawns, so you can only book a full lawn by clicking in lawn 3P and 3S simultaneously.

## To book Lawn 1 for the morning slot on Monday 3rd August 2020:





If you want to book a half lawn on lawn 3 select either 3P or 3S. If you want lawn 3 as a full lawn hold down ctrl whilst clicking 3P and 3S on the 'Add Entry' screen.

## What you can and can't do!

You can book up to 2 weeks in advance

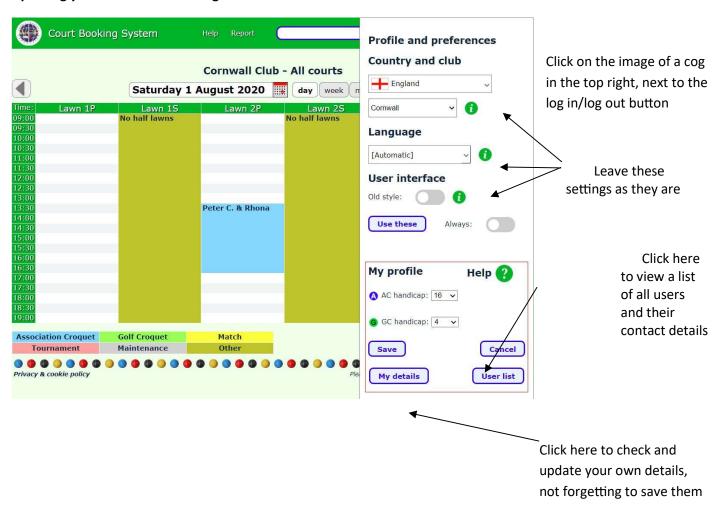
You can amend or cancel your booking by clicking anywhere in your booked area and selecting Edit Entry or Delete Entry.

You cannot delete or amend another member's booking

You can find another member's contact details to request a game (See next image)

You can update your own details – very useful for keeping records of handicaps up to date.

## Updating your details and viewing the user list



Discovered whilst exploring! If you find yourself stuck and not knowing how to return to the 'Front Page' (day booking page) just click on the 'Court Booking System' words on the top green bar.

If you get stuck, please ask for help!